**West Central School District #49-7**

**School Board Meeting Minutes**

**October 10, 2022**

**Motions are carried and unanimously approved unless stated otherwise.**

The West Central School District #49-7 School Board convened in regular session at 6:00 p.m. on October 10, 2022 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Justin Eich, Lexy Klinkhammer, Amanda Kayser, and Paula Hawks.

Also present: Superintendent Daniel Hoey, Principal Ashley Bahrenfuss, Technology Director Christopher Waltner, and Business Manager Krista Stuessi.

**Call to Order**

President McGillivray called the meeting to order at 6:00 p.m.

The meeting started with the Pledge of Allegiance.

**Adoption of the Agenda**

**Action 23-042** Motion by Eich, second by Klinkhammer to adopt the agenda.

**Approval of the Minutes**

**Action 23-043** Motion by Kayser, second by Klinkhammer to approve the meeting minutes from September 12, 2022 as published.

**Conflicts of Interest**

None were presented.

**Consent Agenda**

**Action 23-044** Motion by Klinkhammer, second by Eich to approve the consent agenda. The consent agenda addressed the following items:

* CLAIMS: General Checking, GENERAL FUND, A-1 Portable Toilets, Grounds Rent, $675.00, A1 Electric Plumbing Heat & Air, Building Repairs/Maintenance, $11,000.99, Amazon Business, Transportation Supplies, $1,624.41, American School Counselor Association, ASCA Membership Renewal, $129.00, APPLE INC. EDUCATION, Apple TV4K, $716.00, ATS LLC, Student Transit Repair/Maintenance, $10,704.80, Auto Glass Express LLC, Student Transit Bus Repairs, $520.00, Automatic Building Controls Inc, Equipment Supplies, $318.00, Band Shoppe, Colorguard Flags, $138.50, Barnes & Noble Booksellers Inc, MS ELA Classroom Books, $6.39, Beresford School District 61-2, 8/26/22 XC, $75.00, BHS, HS Quiz bowl Registration fee for 3 team, $90.00, Canton School District 41-1, 9/6 XC, $75.00, Carolina Biological Supply Company, 8th Science, $728.36, Century Business Products Inc, Printer Management, $2,958.15, Chesterman Co, Water for the HS, $4,196.28, City Glass & Glazing Inc, HS Glass Repairs, $1,788.02, City Of Hartford, Water & Sewer, $4,153.27, Coffee Cup Fuel Stops, Student Transit Diesel Fuel, $8,915.86, Core-Mark Midcontinent Inc, BoosterOrder 9/23, $1,087.21, Cressman Sanitation Inc, Garbage Services , $665.00, Culligan of Sioux Falls, HUEL Purified Salt, $168.50, Custom Home Improvement Inc, HS Repairs and Maintenance, $5,324.40, Dalsin Inc, MS Roof Repairs, $3,175.31, DEJONG, ADAM, Reimbursement for MSFB pads, $128.98, DEJONG, CHAD, Key Card Return, $50.00, Dell Rapids School District 49-3, 8/22 Golf / 9/19 XC, $172.00, Dust-Tex Service Inc, Custodial Cleaning Service, $338.08, Elk Point - Jefferson School District 61-7, 9/15/22 Golf, $75.00, G & R Controls Inc, Building Lighting Upgrade, $125,130.06, G&H Distributing, Inc., Maintenance Supplies, $79.50, Gillespie Small Engine, Grounds Maintenance/Repairs, $149.97, Golden West Telecommunications, Communication Expense, $1,524.06, Grocott Ink & Thread, Class T shirts, $935.00, Hartford Ace Hardware, Activities Supplies, $3,961.04, Hartford Best Paint and Body LLC, Student Transit Repair/Maintenance, $252.00, Hartford Building Center, Becker Center Lockers, $17,358.76, Hauff Mid-America Sports Inc, MSFB Pants / VB Gameball, $154.45, Healthequity Inc, Monthly Fees for Sept 2022, $101.15, Heartland Natural Gas LLC, Natural Gas HAEL, $2,401.87, HERNANDEZ, BRANDY , NFHS Reimbursement, $70.00, High Plains Technology Inc, Technology Services, $403.50, Hillyard Inc, Custodial Supplies, $228.93, HUDL, HUDL Gold - Girls Soccer, $549.00, Imagine Learning, ELL Subscription, $300.00, Innovative Office Solutions LLC, Chairs, $3,853.40, Interstate All Battery Center, Technology repairs, $220.00, ISI, LLC, INTERPRETER SERVICES, $50.00, Jaspers, Rebecca , Mileage Reimbursement, $107.10, JOHNSON, ADAM, Science Fair Award, $50.00, Johnson, Andrea, Reimbursements, $133.67, JSA Consulting Engineers/Land Surveyors Inc, Grounds Repairs/Maintenance, $435.00, Kludt & Burns LLP, Churchill, Manolis, Freeman, Legal Services, $150.00, Lennox School District 41-4, 9/29 XC, $110.00, MacDoctors, MacBook Repairs, $998.00, Madison Central School Dist 39-2, 8/16 Golf, $75.00, McGraw- Hill Education Inc, 5th Grade Curriculum, $904.11, Menards Inc, Maintenance General Supplies, $1,181.89, MidAmerican Energy Company, Gas Usage Charges, $404.65, Midwest Bus Parts Inc, Pupil Transit Repair / Mainteanace, $279.79, Napa Auto Parts Of Hartford, Pupil Transit Repair Maintenance, $477.42, NB Golf LLC, Grounds Service Repairs, $1,370.68, New Century Press Inc, Minnehaha Messenger, $418.96, North Central Bus & Equipment Inc., Pupil Transit Repair/Maintenenace, $66.30, NOVAK SANITARY SERVICE/DAKOTA DATA SHRED, Garbage Services, $997.45, Parkston School District 33-3, 9/2/22 Golf, $75.00, PILKER, DAWN , NFHS Reimbursements, $70.00, Pioneer Memorial Hospital & Health Services, Student Transit Professional Services, $105.00, Pitney Bowes Global Financial Services LLC, Postage Meter Supplies, $206.98, Pitsco Inc, CTE, $837.00, Popplers Music, Repairs & Resale, $104.25, Realityworks Inc, HS FACS Supplies, $893.92, Sanford Patient Financial Services, Transportation Prof Services, $348.00, Schaefers, Carrie , Mileage, $32.64, School Specialty LLC, HS Science, $404.25, Sign Design & Labeling Inc, Grounds General Supplies, $800.00, Sioux Falls Christian School, 8/30 Golf / 9/13 XC, $160.00, Sioux Valley Energy , Electric Bill, $28,751.00, SiteOne Landscape Supply Holding, LLC, Maintenance General Supplies, $40.15, South Dakota State University, Registration fee for All State Prep day, $65.00, Stan Houston Equipment Company Inc, Maintenance General Supplies, $920.00, Studenski, Emily , FAIN Presentation, $75.00, Sunshine Foods, HS FACS, $189.70, Tammen Auto & Tire Inc, Student Transit Vehicle Maintenance, $965.69, Taylor Music Inc, Sousa Bell replacement, $350.00, TK Elevator Corporation, Elevator Quarterly Maintenance Billing, $538.53, Town Of Humboldt, Water/Sewer/Natural Gas Usage, $1,196.15, UNIVERSITY OF SOUTH DAKOTA, Registration for Prep day, $70.00, Valley Central Cooperative, Grounds Supplies, $452.72, Verizon Wireless, Cellular Expenses, $389.14, Vermillion School District 13-1, 9/8 Golf / 9/26 XC, $175.00, Watertown School Dist 14-4, 9/20/22 Golf, $40.00, West Central After Prom, September Concessions, $2,896.51, West Central Athletic Boosters Club, September 2022 Concessions, $8,035.88, West Central FFA Alumni, Science Fair Awards, $200.00, GENERAL FUND, , $275,267.73, CAPITAL OUTLAY FUND, A1 Electric Plumbing Heat & Air, Soccer Concession Stands, $10,152.12, Al Daschel Lanscapes Inc., Courtyard, $43,609.77, Associated Consulting Engineering Inc, K5 Replace AHU/Lighting/Add HVAC, $782.00, Automatic Door Group, HS Building Repairs, $60.00, Barnes & Noble Booksellers Inc, HS Library Books, $211.22, GIL Haugan Construction, Inc, HS Building Improvements, $124,662.68, Hartford Building Center, Soccer Shed, $4,996.91, KOCH HAZARD ARCHITECTS, Building Improvements, $3,693.75, Rogers Athletic Company, Football Supplies, $4,430.00, Sports Endeavors Inc, HS Boys Soccer, $504.94, VARSITY SPIRIT FASHIONS AND SUPPLIES LLC, Cheer Uniforms, $4,204.50, Wells Fargo Vendor Financial Services LLC, Technology Lease 6 Copiers, $3,501.68, CAPITAL OUTLAY FUND, $200,809.57, SPECIAL EDUCATION FUND, Amazon Business, HAEL Speech Supplies, $126.09, Century Business Products Inc, Printer Management, $5.95, Children's Home Society of South Dakota, Sped Services, $15,776.36, Ellwein, Tracee , PT Services, $2,708.75, GAMBS, KRISTINE , Mileage, $81.60, Golden West Telecommunications, Communication Expense, $170.11, Lifescape, Student Services, $9,790.00, Scholastic Inc, Scholastic subscriptions, $126.39, SD Dept Of Human Services, Case Management for ST, $5,538.68, Southeast Area Cooperative, Medicaid Billing, $1,786.32, Super Duper Publications, EVAL, $151.00, Teachwell Solutions, Prosper Services Month - September, $30,903.09, USD Center For Disabilities, ADOS Training - Registration Fee, $300.00, Parent, Mileage Reimbursement 08-09/2022, $529.20, Volunteers Of America - Dakotas, HS Tuition Fee, $1,876.97, West Central Food Services, Cookies/Drinks for EC Screening, $29.70, Wooters, Julie, Occupational Therapy Services, $6,184.50, SPECIAL EDUCATION FUND, $76,084.71, CAPITAL PROJECTS HAEL ADDITION, KOCH HAZARD ARCHITECTS, HAEL Building Improvements, $34,727.63, CAPITAL PROJECTS HAEL ADDITION, $34,727.63, FOOD SERVICE FUND, Anderson-Krueger, Mary , Shoe Reimbursement, $75.00, Arctic Refrigeration, Inc, HS Freezer Addition, $39,000.00, Carlson & Stewart Refrigeration Inc, HAEL FS Freezer Repairs, $954.17, Cash- Wa Distributing, HAEL Gaskets for Hot boxes, $270.00, Century Business Products Inc, Printer Management, $12.53, Dacotah Paper Co, FS Disposable Paper Products, $503.28, East Side Jersey Dairy Inc, MS/HS Milk, $6,540.41, Express Produce LLC, FS District Purchase, $856.10, Golden West Telecommunications, Communication Expense, $170.11, Hobart Sales & Service, FS REPAIRS & MAINTENANCE, $548.22, Pan-O-Gold Baking Co, FS District Purchase, $797.50, PERFORMANCE FOODSERVICE, FS District Purchase, $68,192.90, Simonson, Kim, Shoe Reimbursement, $75.00, THOMAS-PARSONS, TANYA, Mileage Reimbursement, $147.24, FOOD SERVICE FUND, $118,142.46, COMMUNITY EDUCATION/SERVICES, Weissman Designs For Dance, Community Ed Dance Costumes, $3,886.17, COMMUNITY EDUCATION/SERVICES, $3,886.17, GENERAL CHECKING TOTAL, $708,918.27, IMPREST CHECKING, GENERAL FUND, Achor, Luke, Soccer Official, $135.00, Adkison, Marcus, Soccer Official, $85.10, Andal, Scott, Football Official, $125.00, Baker, Phil, Soccer Official, $136.20, Benning, James, Football Official, $209.66, Beresford School District 61-2, Marching Band Registration, $25.00, Bosch, Randi , Volleyball Official, $270.00, Carlson, Grant , Soccer Official, $199.80, City Of Hartford, HS Trades Home, $887.00, Coler, Jonathan, Football Official, $196.40, Cortez, Cesar, Soccer Official, $132.60, Czerwan, Chad, Soccer Official, $199.80, DCI, Background / Finger Printing, $129.75, Deboer, Donavan, Football Official, $125.00, Duncanson, Brian, Soccer Official, $337.92, Dykstra, Cherilyn, Volleyball Official, $156.42, Eggers, Thomas, Football Official, $125.00, ELLINGSON, MIKE, Football Official, $125.00, Frederiksen, Joseph, Football Official, $125.00, FULLER, MICHAEL, Football Official, $147.44, GARROW, JON, Football Official, $125.00, Grocott Ink & Thread, Student Incentives, $160.00, HESLER, LOUIS , Soccer Official, $166.20, JANSEN, SCOTT, Football Official, $125.00, JASTRAM, TERRY , Football Official, $125.00, Johnson, Andrea, Meal Allowance - Boys State Golf, $120.00, Keith, Rusty, Football Official, $145.00, Keppen, Nancy, Volleyball Official, $292.32, Kervin, Michael, Soccer Official, $220.00, Kludt, Greg, Football Official, $125.00, Kusler, Jay, Football Official, $125.00, Lockrem, Michael, Football Official, $125.00, Lynn, Carla, Volleyball Offical, $150.96, MASEK, JOSEPH, Soccer Official, $147.60, Matthiesen, Keith, Football Official, $320.00, Merritt, Benjamin, Soccer Official, $132.60, Mjoun, Kamal, Soccer Official, $270.00, Morehouse, Jeff, Football Official, $125.00, Morgan, Jeremy, Soccer Official, $150.10, Petersen, Brandi, Coaching Course, $35.00, PUMP, MATTHEW, Soccer Official, $90.00, RHEAD, MICHELLE, Volleyball Official, $157.44, RICKETTS, JAMES, FB Official, $142.64, Ries, Thomas, Football Official, $125.00, Ruda, Steve, Volleyball Official, $148.26, SAGE, RYAN, Football Official, $125.00, SAUNDERS, NANCY, Soccer Official, $126.32, Schumack, Dawn, Volleyball Official, $135.00, Sittig, Jacob, Meal Allowance - Boys State Golf, $345.00, Spellmeyer, Patrick, Football Official, $95.00, Stolle, Mason, Soccer Official, $128.00, Streyle, Austin, Football Official, $125.00, Sumic, Jasmin, Soccer Official, $102.60, Thompson, Laurie, Volleyball Official, $270.00, Tyler Soyer, Soccer Official, $165.44, Van Hofwegen, Travis, Football Official, $125.00, Wubben, Andrew, Soccer Official, $135.00, YOUNG, BRIAN, Football Official, $145.00, GENERAL FUND, $9,743.57, SPECIAL EDUCATION FUND, Becker, Michelle, Meal Allowance, $54.00, SDASP, Registration Fee, $190.00, SPECIAL EDUCATION FUND,$244.00, IMPREST CHECKING TOTAL , $9,987.57, PREPAID, GENERAL FUND, ACCO Brands Corporation, Transportation Supplies, $82.00, Amazon Business, Magazines for HS/MS, $78.93, Boom Learning, HAEL Subscription, $42.60, Dollar General , HAEL Office supplies, $13.55, Fox \ ATS Processing Service, LLC, Toll Fee, $17.55, Hartford Pizza Ranch, New Teacher Inservice, $300.00, Menards Inc, Bus Barn Supplies, $169.99, Nexstar Broadcasting Inc, Job Posting, $249.00, Nova-Tech International, Inc., HS Wrestling Equipment, $625.40, OTC Brands Inc, HAEL General supplies, $211.78, RevTrak Inc, Monthly Fees, $2,596.07, Sam's Direct Club, HAEL Workroom Supplies, $1,803.69, Staples, AG Classroom Supplies, $179.98, Sunshine Foods, Summer Staff Appreciation Meal, ($19.60), Teachers Pay Teachers, HUEL Curriculum, $16.00, Walmart , General Supplies , $118.60, Wex Bank, WEX CARD FUEL PURCHASES, $599.12, GENERAL FUND, $7,084.66, SPECIAL EDUCATION FUND, Walmart , Materials for ECSE, $100.01, Wex Bank, WEX CARD FUEL PURCHASES, $287.37, SPECIAL EDUCATION FUND, $387.38, FOOD SERVICE FUND, Sunshine Foods, FS General Supplies, $73.26, Walmart, FS Supplies, $12.99, FOOD SERVICE FUND, $86.25, COMMUNITY EDUCATION/SERVICES, Wex Bank, WEX CARD FUEL PURCHASES, $365.80, COMMUNITY EDUCATION/SERVICES, $365.80, PREPAID TOTAL, $7,924.09, TOTAL ALL CLAIMS, $726,829.93.
* FINANCIAL REPORT SEPTEMBER 2022: General Fund, Beginning Balance, $3,811,941, Receipts, $651,584, Disbursements, Claims, -$627,431, Payroll, -$788,362, Other Adjustments, -$227, Ending Balance, $3,047,505, Capital Outlay Fund, Beginning Balance, $10,288,076, Receipts, $24,012, Disbursements, Claims, -$494,256, Other Adjustments, -$9,383,418, Ending Balance, $434,414, Special Education Fund, Beginning Balance, $465,726, Receipts, $73,282, Disbursements, Claims, -$55,259, Payroll, -$166,824, Ending Balance, $316,926, Debt Service Fund, Beginning Balance, -$172,446, Receipts, $6,232, Disbursements, Claims, -$600, Ending Balance, -$166,814, Construction Fund, Beginning Balance, $0, Receipts, $2,342, Disbursements, Claims, -$15,951, Other Adjustments, $9,383,418, Ending Balance, $9,369,808, Food Service Fund, Beginning Balance, $729,445, Receipts, $76,406, Disbursements, Claims, -$17,393, Payroll, -$47,974, Ending Balance, $740,484, KARE Program Fund, Beginning Balance, $171,635, Receipts, $0, Disbursements, $0, Ending Balance, $171,635, Custodial Fund, Beginning Balance, $135,819, Receipts, $33,172, Disbursements, Claims, -$20,567, Other Adjustments, -$20, Ending Balance, $148,403, Community Education Fund, Beginning Balance, $1,518, Receipts, $7,750, Disbursements, Claims, -$901, Payroll, -$1,797, Ending Balance, $6,571, Total, Beginning Balance, $15,431,715, Receipts, $874,779, Disbursements, Claims, -$1,232,359, Payroll, -$1,004,957, Other Adjustments, -$247, Ending Balance, $14,068,932.
* PERSONNEL ACTIONS: Updated Contracts, Makenna Macdonald, Grade 1 Teacher, $47,000, Assistant Volleyball Coach, $3,080, 9th Grade Volleyball Coach, $2,310, Corissa Sweeter, Middle School Social Studies Teacher, $46,000, Head Volleyball Coach, $4,500, Updated Work Agreements, Jinny Hayes, Van Driver, $17.00/hour, Educational Assistant, $17.00/hour, Custodial, $17.00/hour, New Agreements: Megan Eastlick, Food Service Worker, $16.50/hour, Alintha Teleh, Custodian, $17.00/hour, Erin Deitsch, Edcuational Assistant, $17.00/hour, Resignation, Courtney Zeig, Educational Assistant, Effective Immediately, Freida Fossum, Bus Driver, Effective 10/7/2022.
* CONTRACTS & AGREEMENTS: South Dakota Department of Education, Indirect Cost Rate Agreement from 7/1/2022 to 6/30/2023, Sanford Health Occupational Medicine Clinic, Drug and Alcohol Testing Administration Program Services, effective one year, Northern State University, Student Teaching, ICAP Head Start Pre-Birth to Five Program, Head Start Pre-Birth to Five Services.

**Public Input**

Public input was given.

**Regular Business**

Koch Hazard Architects presented the design for the Hartford Elementary addition and renovation.

**Action 23-045** Motion by Klinkhammer, second by Eich to approve the design of the Hartford Elementary addition and renovation.

**Action 23-046** Motion by Eich, second by Klinkhammer to approve issuing bids for Hartford Elementary addition and renovation.

**Action 23-047** Motion by Kayser, second by Eich to appoint Hawks to represent the District at the ASBSD 2022 Delegate Assembly.

**Action 23-048** Motion by Eich, second by Klinkhammer to approve the agreement with Coffee Cup Fuel Stop and Friendly’s Fuel Stop for a fuel discount $0.05 per Gallon through September 2023.

Second Reading of Policy GBI – Solicitations

**Action 23-049** Motion by Kayser, second by Klinkhammer to approve Policy GBI – Solicitations. No changes were recommended.

Second Reading of Policy JECB - Open Enrollment

**Action 23-050** Motion by Klinkhammer, second by Kayser to approve policy JECB - Open Enrollment with recommended changes.

First Reading of Policy JECB-R - Admission of Non-Resident Students/Assignment of Non-Resident Students, GBM - Staff Complaints and Grievances, GBM-E - Staff Complaints and Grievances, and GBM-R - Staff Complaints and Grievances.

**Reports of the Administration**

Superintendent Hoey gave an update on the land committee, construction, student activities and services.

**Reports of the School Board**

None given.

**Executive Session**

**Action 23-051** Motion by Klinkhammer, second by Eich to enter into executive session for personnel matters per SDCL 1-25-2(1) at 6:50 p.m.

President McGillivray declared the executive session ended at 8:30 p.m.

**Adjourn**

**Action 23-052** Motion by Eich, second by Kayser to adjourn the meeting at 8:31 p.m.

Published once at the total approximate cost of $\_\_\_\_\_\_\_.