**West Central School District #49-7**

**School Board Meeting Minutes**

**January 10, 2022**

**Motions are carried and unanimously approved unless stated otherwise.**

The West Central School District #49-7 School Board convened in regular session at 6:00 p.m. on January 10, 2022 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Paula Hawks, Justin Eich, Lexy Klinkhammer, and Amanda Kayser.

Also present: Superintendent Daniel Hoey, Principals: Ashley Bahrenfuss, Amy Johnson, Mark Rockafellow, and Andrew Barron, Technology Director Chris Waltner, Curriculum Coordinator Carrie Schaefers, Special Services Director Michelle Becker, and Business Manager Krista Stuessi.

**Call to Order**

President McGillivray called the meeting to order at 6:00 p.m.

The meeting started with the Pledge of Allegiance.

**Adoption of the Agenda**

**Action 22-089** Motion by Hawks, second by Kayser to amend the agenda to move the claim report from the consent agenda to regular business.

**Action 22-090** Motion by Hawks, second by Eich to adopt the amended agenda.

**Approve the Minutes**

**Action 22-091** Motion by Hawks, second by Eich to approve the meeting minutes from December 13, 2021 as published.

**Conflicts of Interest**

Per SDCL 3-23-6 conflicts of interest are to be disclosed by school board members and administrative staff members. There were none presented.

**Consent Agenda**

**Action 22-092** Motion by Hawks, second by Eich to approve the consent agenda. The consent agenda addressed the following items:

* FINANCIAL REPORT - DECEMBER 2021:

General Fund, Beginning Balance, $4,122,021.64, Local Sources, $280,555.25, Intermediate Sources, $3,781.28, State Sources, $548,041.01, Claims, -$116,797.09, Payroll, -$721,426.11, Ending Balance, $4,116,175.98, Beginning Balance, $1,063,095.09, Local Sources, $193,106.88, Claims, -$163,901.27, Ending Balance, $1,092,300.70, Beginning Balance, $474,570.24, Local Sources, $126,210.01, State Sources, $45,845.00, Claims, -$56,847.84, Payroll, -$145,043.71, Ending Balance, $444,733.70, Beginning Balance, $101,942.24, Local Sources, $59,784.12, Ending Balance, $161,726.36, Beginning Balance, $432,876.65, Local Sources, $3,200.81, Federal Sources, $122,108.79, Claims, -$39,792.28, Payroll, -$42,575.56, Ending Balance, $475,818.41, Beginning Balance, $170,634.53, Ending Balance, $170,634.53, Beginning Balance, $164,761.55, Local Sources, $27,818.35, Claims, -$28,203.69, Ending Balance, $164,376.21, Beginning Balance, $1,096.48, Claims, -$143.50, Payroll, -$766.96, Ending Balance, $186.02, Beginning Balance, $6,530,998.42, Local Sources, $690,675.42, Intermediate Sources, $3,781.28, State Sources, $593,886.01, Federal Sources, $122,108.79, Claims, -$405,685.67, Payroll, -$909,812.34, Ending Balance, $6,625,951.91.

* PERSONNEL ACTIONS:

New Work Agreement: Donny Struck, Part-Time Custodian, $14.50/hour; Adam Dejong, 7th Grade Girls Basketball Coach, $2,220. Resignations: Cassandra Harney, Educational Assistant, effective 12/31/2021.

Retirement: Dave Drey, Van Driver, effective 12/23/2021.

**Public Input on Regular Business**

Public input was taken.

**Regular Business**

**Action 22-093** Motion by Hawks, second by Klinkhammer to approve the claim report as follows:

VENDOR, DESCRIPTION, AMOUNT GENERAL CHECKING, GENERAL FUND, A1 Electric Plumbing Heat & Air, District Wide Maintenance, $12,882.04 Amazon Business, Book Order, $567.91 AmericInn by Wyndham Fort Pierre, Travel Lodging, $2,351.79 ARROWWOOD RESORT AT CEDAR SHORE, Travel Lodging, $94.65 ARS A Tecta American Company LLC, HS Roof Repairs, $586.73 Best Western Ramkota Rapid City, Travel Lodging, $1,728.00 Carpet One Of Sioux Falls, Kare Building New Flooring, $2,195.24 Carroll Institute, Drug Awareness Contract, $640.00Century Business Products Inc, Printer Management, $2,410.16 Chesterman Co, Coke 12/15, $295.54 City Of Hartford, Water & Sewer, $1,627.87 Coffee Cup Fuel Stops, Student Transit Diesel Fuel, $6,235.81 Combined Building Specialties Inc, HUEL Repairs, $244.00 Convergint Technologies LLC, MS/HS Lenel Software 11/21-10/31/22, $200.00 Cressman Sanitation Inc, Garbage Services, $1,221.50 Crossroads Hotel, Travel Lodging, $1,269.90 Custom Home Improvement Inc, Maintenance, $4,427.28, Dauby's Midwest Sports Inc, Girls Basketball, $100.00 DeCou, Meredith, HUEL Student Incentive, $54.90 Dust-Tex Service Inc, Cleaning Service Custodial Supplies, $345.82 G & R Controls Inc, HS Admin Offices, $1,576.84 Golden West Telecommunications, Communication Expense, $1,575.84 Hartford Ace Hardware, Shop Supplies, $25.91 Hartford Best Paint and Body LLC, Student Transit Repair/Maintenance, $971.75 Hartford Building Center, Custodial Supplies, $3.79 Heartland Natural Gas LLC, Natural Gas HS/MS, $6,573.52 Heiman Inc, Semi-Annual Inspection & Service, $555.00 High Plains Technology Inc, Managed services for switching & wifi, $210.00 Hillyard Inc, HS Custodial Supplies, $536.25 Hoey, Daniel, Mileage/Meal Reimbursement, $85.26 Innovative Office Solutions LLC, Office Supplies, $1,343.55 J.W. Pepper & Son Inc, Music Filing boxes, $541.09 Jarding Construction Inc, Grounds Service Snow Removal, $790.00 Jaymar Business Forms Inc, Year End Business Forms, $214.91 Jostens Inc, Yearbook Deposit for Jostens, $5,061.42 MacDoctors, HS Electronic Device Repair/Supplies, $2,645.00 McCrossan Boys Ranch, December 2021 Tuition, $406.98 Menards Inc, District Supplies, $602.54 MidAmerican Energy Company, Gas Usage Charges, $2,178.30 Midwest Bus Parts Inc, Student Transit Repair Supplies, $1,417.13 New Century Press Inc, Bid Notice, $287.14 Niemanville LLC, Phonics Box for Intervention, $160.00 Pfeifer Implement Company Inc, Hydraulic Cylinder, $477.98 Pitney Bowes Global Financial Services LLC, Postage & Leasing Fees, $134.40 Sanford Health Plan, FSA/HSA Participation Fees, $122.40 SASD, Registration Fees, $600.00, Schaefers, Carrie, Mileage, $6.72 School Specialty LLC, HS Office Supplies, $126.96 Sioux Valley Energy, Electric Bill, $11,642.00 Sunshine Foods, Holiday District Trays, $502.92 Tammen Auto & Tire Inc, Student Transit Vehicle Maintenance, $971.83 Teachwell Solutions, FY 2022 Q2 Academy, $4,896.00 TIRREL, Danann, Mileage, $121.38, TK Elevator Corporation, Elevator Quarterly Maintenance Billing, $521.44 Town Of Humboldt, Water/Sewer/ Natural Gas Usage, $4,578.52 Vande Vooren, Wanda, HS/MS Accompanist, $468.00 Vantek Communications, Annual Rent, $600.00 Verizon Wireless, Cellular Expenses, $310.73 Wall Lake Oil, Maintenance Fuel, $746.41 Wet Rhino, LLC, Student Transportation Bus Washes, $585.00 GENERAL FUND, $94,654.05, CAPITAL OUTLAY FUND, Barnes & Noble Booksellers Inc, HS Library Books, $94.51 CO-OP Architecture, Facility Study, $3,877.78 Hartford Building Center, HS Soccer Concessions Supplies, $175.98 Innovative Office Solutions LLC, HUEL Furniture, $6,998.56 KOCH HAZARD ARCHITECTS, Building Improvements, $1,970.00 Krier & Blain, Inc, Heating AC & Plumbing, HAEL Boiler Replacement, $36,200.00 Stan Houston Equipment Company Inc, Scissorslift, $19,250.00, Us Bank, Debt Service Interest, $25,874.17, Wells Fargo Vendor Financial Services LLC, Technology Lease 5 Copiers, $1,750.84 CAPITAL OUTLAY FUND, $96,191.84, SPECIAL EDUCATION FUND, ABAeCARE, LLC, Therapy Services, $7,021.60 Century Business Products Inc, Printer Management, $1.86 Ellwein, Tracee, Physical Therapy Mileage, $1,590.96 Fun and Function, Sensory items for sped, $185.93 Golden West Telecommunications, Communication Expense, $162.20 Lifescape, Tuition/ Therapy Services, $18,112.75 NCS Pearson Inc, Testing Material, $212.00 SD Dept Of Human Services, Case Management Invoice Supplement, $2,448.05 Southeast Area Cooperative, Medicaid Billing, $1,101.92 Southpaw Enterprises Inc, OT and PT Supplies, $7,174.58 Super Duper Publications, Eval Forms, $9.95 Talent Assessment, Inc, Independent PAES® Online training, $500.00 Teachwell Solutions, Prosper Services, $23,806.00 Parent, Mileage Reimbursement, $188.16 Volunteers Of America - Dakotas, HS Tuition Fee, $896.21 Wheelchair Express Sioux Falls, Student Transit Carrier, $1,910.00 Winsor Learning Inc, Sonday System Reading Training, $275.00 Wooters, Julie, Occupational Therapy Services, $4,654.00 SPECIAL EDUCATION FUND, $70,251.17, DEBT SERVICE FUND, US Bank, Debt Service Interest, $54,675.00, DEBT SERVICE FUND, $64,575.00, FOOD SERVICE FUND, A1 Electric Plumbing Heat & Air, District Wide Maintenance, $213.76 Amazon Business, FS Supplies, $633.06 Cash-Wa Distributing, FS District Food Supplies, $460.91 Century Business Products Inc, Printer Management, $5.14 Dacotah Paper Co, FS Disposable Paper Products, $593.28 East Side Jersey Dairy Inc, FS District Purchases, $3,832.18 Golden West Telecommunications, Communication Expense, $162.20 IS Restaurant Design Equipment & Supply, Reach In Freezer, $6,484.33 Pan-O-Gold Baking Co, FS District Purchases, $410.93 Reinhart Foodservice LLC, FS District Purchases, $23,956.26 Sunshine Foods, District Wide Food Supplies, $19.43, FOOD SERVICE FUND, $36,771.48 GENERAL CHECKING TOTAL : $352,543.54, IMPREST CHECKING, GENERAL FUND, Central High School, Entry Fee - Wrestling 12/10-11, $350.00 DCI, Finger Printing/Background Check, $43.25 Foster, Kazmann, GBB Official, $95.00 Gerry, Brian, Official for GBB & BBB, $150.00 Janisch, Christopher, Official for GBB & BBB, $166.71 Madison Central School Dist 39-2, Entry Fee - Wrestling, $160.00 Matthiesen, Keith, Official for GBB & BBB, $150.00 Mettler, Zachary, Wrestling Dual Official, $290.00 PILKER, DAWN, NFHS Reimbursement, $35.00, Postma, Bud, Wrestling Official, $380.68 Roosevelt High School, Entry Fee - Wrestling, $75.00 SDCTM/SDSTA JPDC, SDSTA Stem Conference Huron, $130.00 South Dakota Music Educators Association, MSASB Audition Fee, $54.00, GENERAL FUND, $2,079.64, IMPREST CHECKING TOTAL:$2,079.64 PREPAIDS, GENERAL FUND, ACCO Brands Corporation, Transportation Supplies, $77.75 Boom Learning, Subscription, $53.26 Hartford Building Center, Play Set Materials, $52.45 LogMeIn, Inc., Maintenance Software, $372.74 Menards Inc, HS Trade Home Supplies, $508.62 RevTrak Inc, Monthly Fees, $229.68, Sam's Direct Club, Sit-Stand Desk Converter Riser, $99.98 SD INTERSCHOLASTIC ATHLETIC ADMIN ASSOC, Membership Dues, $133.90 Spirit, Play Props, $84.00 Sunshine Foods, Food/Liquid for Labs, $48.77 Teachers Pay Teachers, HUEL ELA Supplies, $26.36 Wex Bank, Student Transit Fuel, $1,829.83 Wix.com, Monthly Fee, $10.43, GENERAL FUND $3,527.77, SPECIAL EDUCATION FUND, CEC - Marshall 6 Theatre, Membership, $135.00 ESTR PUBLICATIONS, Sped Supplies, $272.00 STARFALL PUBLICATIONS, HAEL Subscription, $70.00 Sunshine Foods, Sped Supplies, $9.08 TFD Unlimited LLC, Sped Supplies, $55.00 Walmart, HAEL Sped Supplies, $17.04 Wex Bank, Student Transit Fuel, $590.08 SPECIAL EDUCATION FUND, $1,148.20, FOOD SERVICE FUND, Amazon Business, FS Supplies, $33.48 Breadsmith, Bread, $19.01 Hy-Vee, Special Diet, $57.25 Walmart, Special Diet, $63.07 FOOD SERVICE FUND, $172.81, PREPAIDS TOTAL: $4,848.78, TOTAL ALL CLAIMS: $359,471.96.

**Action 22-094** Motion by Hawks, second by Klinkhammer to approve construction of a new West Central Trojan Courtyard.

**Action 22-095** Motion by to Klinkhammer, second by Eich to approve the updates to the District’s Continue to Learn Plan. The plan can be found on the District website.

**Action 22-096** Motion by Hawks, second by Eich to approve Resolution #2022-04 for Opt Out as published on January 14, 2022 and January 21, 2022. This is a renewal of the current opt out in place. The amount of the opt out request, $400,000, remains the same as the current opt out in place. A roll call vote was taken. Aye: Eich, Klinkhammer, Hawks, Kayser, and McGillivray. Nays: none.

ATTENTION TAXPAYERS:

NOTICE OF

PROPERTY TAX INCREASE

OF $400,000

RESOLUTION #2022-04 FOR OPT OUT

THE GOVERNING BOARD OF WEST CENTRAL SCHOOL DISTRICT #49-7 do state that the above said board is unable to operate under the tax limitation measure currently in statute for the GENERAL fund. We therefore OPT OUT of such tax limitation in the amount of $400,000 starting with calendar year 2022 taxes payable in the calendar year 2023. This opt out will be for FIVE years, which will be through taxes payable in the calendar year 2027. This action has been taken by the board and approved by at least a two-thirds vote of the board.

This decision may be referred to a vote of the people upon a petition signed by at least five percent of the registered voters in the district and filed with the governing body within twenty days of the first publication of this decision.

Unless this action is referred to a vote of the people and reversed by such vote, this resolution authorizes the county auditor to spread an excess levy to raise tax dollars in the above stated amount.

Signed:

Alison McGillivray, Board Chairman

Alexis Klinkhammer, Board Member

Justin Eich, Board Member

Paula Hawks, Board Member

Amanda Kayser, Board Member

Date: January 10, 2022

Special Services Director Michelle Becker gave an update on the annual Special Education child count taken on December 1, 2021. As of December 1, 2021 the District has 214 students on individualized learning plans (IEPs).

**Action 22-097** Motion by Eich, second by Hawks to approve Resolution #2022-05 School Board Election Date as follows:

West Central School District No. 49-7

Resolution #2022-05

Let it be resolved, that the date of the 2022 West Central School District Board election will be June 7, 2022.

Alison McGillivray, School Board President

Second Reading of Policies: EGA - Communication Services, EGA-R - Communication Services Regulations, and EI - Insurance Management.

**Action 22-098** Motion by Hawks, Eich to approve policy EGA-Communication Services,

**Action 22-099** Motion by Hawks, second by Klinkhammer to approve EGA-R-Communication Services and EI-Insurance Management with recommended changes.

**Action 22-100** Motion by Hawks, second by Klinkhammer to approve EI-Insurance Management with no recommended changes.

First Reading of Policies: FC-Facilities Capitalization, GB-General Reference Policy, and GBA-Equal Opportunity Employment.

**Reports of the Administration**

Superintendent Hoey discussed the upcoming legislative session, 2022-2023 school calendar meetings, thanked substitute teachers.

Report of the Personnel committee: the committee is preparing to do a market analysis and identify necessary adjustments needed to positions to align compensation with the market.

**Reports of the School Board**

None given.

**Executive Session**

**Action 22-099** Motion by Hawks, second by Klinkhammer to enter into executive session for personnel matters per SDCL 1-25-2(1) at 6:45 p.m.

President McGillivray declared the executive session ended at 7:13 p.m.

**Adjourn**

**Action 22-100** Motion by Hawks, second by Kayser to adjourn the meeting at 7:14 p.m.

Published once at the total approximate cost of $\_\_\_\_\_\_\_.