**West Central School District #49-7**

**School Board Meeting Minutes**

**December 13, 2021**

**Motions are carried and unanimously approved unless stated otherwise.**

The West Central School District #49-7 School Board convened in regular session at 5:00 p.m. on December 13, 2021 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Alexia Klinkhammer, Paula Hawks, Justin Eich, and Amanda Kayser.

Also present: Superintendent Daniel Hoey, Principals: Ashley Bahrenfuss, Amy Johnson, Mark Rockafellow, and Andrew Barron, Technology Director Chris Waltner, Curriculum Coordinator Carrie Schaefers, and Business Manager Krista Stuessi.

**Open Forum**

Mr. Peterson, high school science instructor, and students presented information about a new course offering at West Central, Sustainability Science.

**Call to Order**

President McGillivray called the meeting to order at 5:18 p.m.

The meeting started with the Pledge of Allegiance.

**Adoption of the Agenda**

**Action 22-072** Motion by Eich, second by Klinkhammer to amend the agenda to move the regular business item, bid award for roof project, to the beginning of regular business.

**Action 22-073** Motion by Hawks, second by Klinkhammer to adopt the amended agenda.

**Approve the Minutes**

**Action 22-074** Motion by Klinkhammer, second by Kayser to approve the meeting minutes from November 8, 2021 as published.

**Conflicts of Interest**

Per SDCL 3-23-6 conflicts of interest are to be disclosed by school board members and administrative staff members. There were none presented.

**Consent Agenda**

**Action 22-075** Motion by Klinkhammer, second by Eich to approve the consent agenda. The consent agenda addressed the following items:

* CLAIM REPORT:

VENDOR, DESCRIPTION, AMOUNT, GENERAL CHECKING, GENERAL FUND, A1 Electric Plumbing Heat & Air, District Wide Maintenance, $10,438.15, Amazon Business, HS ELA Books, $923.80, APPLE INC. EDUCATION, Technology Supplies, $358.00, ATS LLC, Pupil Transit Repair/Maintenance, $6,293.40, Capital One Trade Credit, Shop Supplies, $98.01, CARDA, CHIP, Meal Reimbursement, $100.00, Carroll Institute, Drug Awareness Contract, $640.00, CC&F Retail Inc, Student Transit Diesel Fuel, $1,165.83,Century Business Products Inc, Printer Management, $2,449.40, Chesterman Co, Concession Supplies, $170.72, City Glass & Glazing Inc, K5 Replace South Side Window, $389.53, City Of Hartford, Water & Sewer, $1,851.52, Coffee Cup Fuel Stops, Student Transit Diesel Fuel, $4,684.02, Comfort Inn And Suites, Travel Lodging, $102.50, Cressman Sanitation Inc, Garbage Services, $1,073.84, Culligan of Sioux Falls, K5 Purified Salt, $225.10, Custom Home Improvement Inc, Building Improvements, $1,241.31, Dauby's Midwest Sports Inc, Girls Basketball, $1,015.99, DCI, Finger Printing/Background Check, $43.25, Dust-Tex Service Inc, Cleaning Service Custodial Supplies, $511.17, Franchise Concrete Inc, Concrete, $9,099.00, G & R Controls Inc, Siemens Return Air Humidity Sensor, $1,625.00, Gillespie Small Engine, Maintenance Repair, $27.26, Golden West Telecommunications, Communication Expense, $1,619.24, Grocott, Cole, Meal Reimbursement, $100.00, Hartford Ace Hardware, District Supplies, $3.59, Hartford American Legion, HUEL Flags, $246.82, Hartford Best Paint and Body LLC, Student Transit Repair/Maintenance, $167.50, Hartford Building Center, HS Supplies, $178.93, HARTWICK, JANET, License Fee Reimbursement, $386.00, Hauff Mid-America Sports Inc, 2021-22 Regular Requisitions, $1,214.00, Heartland Natural Gas LLC, Natural Gas HS/MS, $6,676.36, High Plains Technology Inc, Managed services for switching & wifi, $210.00, Highway Improvement Inc, HS Parking Lot Improvements, $7,617.41, Hillyard Inc, HS Custodial Supplies, $2,070.24, HOWARD JOHNSON INN & SUITES, Travel Lodging - All State Chorus, $1,474.36, Ideker, Michael, Meal Reimbursement, $100.00, Innovative Office Solutions LLC, HS Cumulative File Folders, $210.00, Interstate All Battery Center, District Supplies, $427.70, J.W. Pepper & Son Inc, Freshman Festival Music, $12.90, Jaspers, Rebecca, Mileage Reimbursement, $100.80, Johnson, Andrea, Gas Reimbursement, $44.39, Jostens Inc, Diploma, $12.28, Kludt & Burns LLP, Churchill, Manolis, Freeman, Legal Services, $856.04, Literacy Resources Inc, Academic Intervention Materials, $87.99, Lupkes, Amy, Class Room Reimbursement, $46.81, Lynn Jackson Schultz Lebrun PC, Legal Services, $247.50, MacDoctors, HS Electronic Device Repair/Supplies, $1,727.00, MAXWELL FOOD EQUIPMENT, INC., HAEL Swivel repair Kit, $36.60, McCrossan Boys Ranch, November 2021 Tuition, $452.20, Menards Inc, District Supplies, $1,188.86, MidAmerican Energy Company, Gas Usage Charges, $1,306.71, Midwest Bus Parts Inc, Student Transit Repair Supplies, $526.28, Music Theatre International, Royalties and Materials for Musical, $1,635.00, Napa Auto Parts Of Hartford, Pupil Transit Repair Maintenance, $131.93, New Century Press Inc, Publication, $320.15, Northern State University, Digital Textbook for online AP course, $56.72, Overhead Door Company Of Sioux Falls Inc, Bus Barn Door Serviced, $178.57, Peterson, Jeffrey, Meal Reimbursement, $20.00, Plank Road Publishing Inc, HUEL Music, $216.78, Playscripts Inc, One-Act Royalties and Scripts, $294.85, Popplers Music, Instrument Repair, $277.00, Purchase Power, Ink Cartridge, $72.58, Red Roof Inn USD, SDAEA/SDCAA Conference 2021 Hotel, $126.99, Riddell All American, Practice Jerseys for Football Program, $2,455.43, Riverside Technologies Inc, iPad Screen Protectors, $680.00, Roto- Rooter Sewer - Drain Service, Repairs & Maintenance, $987.50, Sanford Health Occcupational Medicine Clinic, Drug Test/DOT Exam, $77.00, Sanford Health Plan, FSA/HSA Participation Fees, $120.40, Schaefers, Carrie, Mileage Reimbursement, $13.44, SDHSAA, All State Music, $9.00, Sioux Valley Energy, Electric Bill, $20,608.00, Smith, Tricia, Reimbursement, $38.50, SOUTHEASTERN BEHAVIORAL HEALTHCARE, Counseling 11/2021, $1,550.00, Stan Houston Equipment Company Inc, HS Shop Supplies, $860.60, Tammen Auto & Tire Inc, Student Transit Vehicle Maintenance, $1,541.33, TMS Inc, Monthly Overage Fee, $22.75, Town Of Humboldt, Water/Sewer/Natural Gas Usage, $3,424.42, Verizon Wireless, Cellular Expenses, $319.89, Wall Lake Oil, Maintenance Fuel, $760.97, GENERAL FUND, $110,675.11, CAPITAL OUTLAY FUND, 3X Gear LLC, Wrestling Uniforms, $1,990.00, A1 Electric Plumbing Heat & Air, Soccer Concession Stands, $12,906.65, Barnes & Noble Booksellers Inc, HS Library Books, $42.64, CO-OP Architecture, Facility Study, $3,877.78, Daktronics Inc, HS Gym Video Score Board, $69,000.00, Edgenuity Inc, 2021-22 Odysseyware Instructional Softwa, $22,515.00, Hartford Building Center, HS Soccer Concessions Supplies, $1,291.32, Innovative Office Solutions LLC, HAEL Lunch Room Tables, $12,824.22, KOCH HAZARD ARCHITECTS, Building Improvements, $12,805.00, Ludens Inc, Marching Band Enclosed Trailer, $13,300.00, MAXWELL FOOD EQUIPMENT, INC., HS Popcorn Popper, $4,000.62, Taylor Music Inc, HS Band Instrument Purchase, $4,679.00, Us Bank, Debt Service – Interest, $3,087.50, Wells Fargo Vendor Financial Services LLC, Technology Lease 5 Copiers, $4,669.04, CAPITAL OUTLAY FUND, $166,988.77, SPECIAL EDUCATION FUND, ABAeCARE, LLC, Therapy Services, $6,670.52, Amazon Business, Sensory items, $897.27, Autism Behavioral Consulting LLC, HS Speech Therapy, $240.00, CapeAbles by Jockey LLC, Sped Supplies, $69.00, Century Business Products Inc, Printer Management, $7.30, Children's Home Society of South Dakota, Sped Services, $6,517.61, Ellwein, Tracee, Physical Therapy Mileage, $1,934.87, Eric Armin Inc, HS SPED Supplies, $80.90, Golden West Telecommunications, Communication Expense, $167.10, Lifescape, Tuition/Therapy Services, $15,111.50, NCS Pearson Inc, Test Forms, $57.50, Riverside Insights, Testing Material, $380.83, SchoolMart, Sped Supplies, $573.78, SD Dept Of Human Services, Case Management Invoice Supplement, $2,413.98, Super Duper Publications, Eval Forms, $59.00, Teachwell Solutions, SLP Services, $8,632.50, Totem PD, Totem PD Training, $1,944.00, Venenga, Michael & Natasha, Mileage Reimbursement, $211.68, Volunteers Of America - Dakotas, HS Tuition Fee, $867.30, Wheelchair Express Sioux Falls, Student Transit Carrier, $2,610.00, Wooters, Julie, Occupational Therapy Services, $6,253.00, SPECIAL EDUCATION FUND, $55,699.64, FOOD SERVICE FUND, A1 Electric Plumbing Heat & Air, District Wide Maintenance, $716.33, Bannwarth, Norma, Shoe Reimbursement, $75.00, Carlson & Stewart Refrigeration Inc, K5 Walk In Freezer Repair, $845.49, Cash- Wa Distributing, FS District Food Supplies, $1,274.03, Century Business Products Inc, Printer Management, $8.71, Dacotah Paper Co, FS Disposable Paper Products, $760.65, East Side Jersey Dairy Inc, FS District Purchases, $6,733.80, Golden West Telecommunications, Communication Expense, $167.10, MIKUSKA, HEIDI, Meal Refund, $132.60, Pan-O-Gold Baking Co, FS District Purchases, $1,106.25, Reinhart Foodservice LLC, FS District Purchases, $27,582.11, Sunshine Foods, District Wide Food Supplies, $96.44, Wittrock, Victoria, Mileage Reimbursement, $120.96, FOOD SERVICE FUND, $39,619.47, COMMUNITY EDUCATION /SERVICES,West Central Food Services, Community Ed Dance Recital Supplies, $143.50, COMMUNITY EDUCATION/SERVICES, $143.50, GENERAL CHECKING TOTAL, $373,126.49, IMPREST CHECKING, Achieve3000 Inc, 2021 National Literacy Summit, $207.00, Amazon Business, HS FACS, $367.71, Beresford School District 61-2, Regions Golf, $118.46, CARDA, CHIP, NFHS Course Reimbursement, $35.00, DAKOTA STATE UNIVERSITY DAKOTA INVITATIONAL, Oral Interp 10/23, $196.00, DCI, Finger Printing/Background Check, $43.25, Dell Rapids School District 49-3, Quiz Bowl Registration Fee, $30.00, Destination Imagination Inc, Team Registrations, $755.00, Elk Point - Jefferson School District 61-7, Oral Interp Regions, $180.58, Engraver's Edge, Drum Major Plaque, $12.00, Hosa Inc, HOSA State and National Dues, $20.00, Kantack, Ronda, Quiz Bowl Registration Fees, $30.00, Madison Central School Dist 39-2, Regions XC, $120.78, Music Theatre International, Royalties and Materials for Musical, $400.00, Pioneer Drama Service Inc, Livestream Fee, $60.00, Roosevelt High School, SFR Oral Interp, $72.00, Schmidt, Kimberly, Meal Reimbursement, $100.00, Schumacher, Cindy, Student Meal Reimbursement, $415.00, SDHSAA, Soccer Medals, $10.50, South Dakota Department Of Public Safety, 2 HS Retail Scales, $56.00, South Dakota State University, Entry Fee for Honor Choir, $30.00, Washington High School, WHS Oral Interp, $55.00, GENERAL FUND, $3,314.28, CAPITAL OUTLAY FUND, Amazon Business, Novel Study for 3-5, $460.71, CAPITAL OUTLAY FUND, $460.71, IMPREST CHECKING TOTAL, $3,774.99, PREPAIDS, American Choral Directors Association, Jr. High Choir Fees, $155.00, Chicago Children's Choir, Music for all state chorus, $55.62, Dollar General, Character Awards for Students, $31.36, Hartford Building Center, Staples for floats, $3.99, Michaels, Homecoming Float Supplies, $39.04, RevTrak Inc, Monthly Fees, $313.91, Sam's Direct Club, Sit-Stand Desk Converter, $391.45, Sunshine Foods, HAEL Supplies, $148.13, Teachers Pay Teachers, Open Court 5th Grade Trifolds Bundle, $69.23, U.S. Department of Transportation, Queries Purchased, $12.50, University of South Dakota, Conference dues SDAEA/SDCAA, $85.00, Walmart, Junior Learning Speaking Learning Board, $96.54, Wex Bank, Student Transit Fuel, $1,428.76, Wix.com, Monthly Fee, $10.43, GENERAL FUND, $2,840.96, SPECIAL EDUCATION FUND, NCS Pearson Inc, Sensory Record Forms, $137.50, Walmart, Sped Incentives, $37.14, Wex Bank, Student Transit Fuel, $566.23, SPECIAL EDUCATION FUND, $740.87, FOOD SERVICE FUND, Breadsmith, Soy Free Bread, $19.01, EMPIRE HY-VEE, FS Food Supplies, $97.00, Hy-Vee, FS GF Snacks, $16.27, Walmart, FS Food Supplies, $50.36, FOOD SERVICE FUND, $182.64, KARE PROGRAM, West Central Food Services, KARE FS Supplies, $85.80, KARE PROGRAM, $85.80, PREPAIDS TOTAL, $3,850.27, TOTAL ALL CLAIMS, $380,751.75.

* FINANCIAL REPORT - NOVEMBER 2021:

General Fund, Beginning Balance, $3,261,952.17, Receipts, Local Sources, $1,090,830.65, Intermediate Sources, $3,878.02, State Sources, $576,877.02, Disbursements, Claims, -$101,963.33, Payroll, -$709,486.38, Other Adjustments, -$66.51, Ending Balance, $4,122,021.64, Capital Outlay Fund, Beginning Balance, $387,473.32, Receipts, Local Sources, $745,843.48, Disbursements, Claims, -$70,221.71, Ending Balance, $1,063,095.09, Special Education Fund, Beginning Balance, $248,930.10, Receipts, Local Sources, $405,264.36, State Sources, $45,845.00, Disbursements, Claims, -$81,471.51, Payroll, -$143,997.71, Ending Balance, $474,570.24, Debt Service Fund, Beginning Balance, -$134,099.13, Receipts, Local Sources, $236,041.37, Disbursements, Ending Balance, $101,942.24, Food Service Fund, Beginning Balance, $394,785.12, Receipts, Local Sources, $14,076.89, Federal Sources, $111,927.73, Disbursements, Claims, -$47,576.35, Payroll, -$40,336.74, Ending Balance, $432,876.65, KARE Program Fund, Beginning Balance, $170,720.33, Disbursements, Claims, -$85.80, Ending Balance, $170,634.53, Custodial Fund, Beginning Balance, $166,998.48, Receipts, Local Sources, $22,806.53, Disbursements, Claims, -$25,109.97, Other Adjustments, $66.51, Ending Balance, $164,761.55, Community Education Fund, Beginning Balance, $57.39, Receipts, Local Sources, $3,299.00, Disbursements, Payroll, -$2,259.91, Ending Balance, $1,096.48, Total, Beginning Balance, $4,496,817.78, Receipts, Local Sources, $2,518,162.28, Intermediate Sources, $3,878.02, State Sources, $622,722.02, Federal Sources, $111,927.73, Disbursements, Claims, -$326,428.67, Payroll, -$896,080.74, Ending Balance, $6,530,998.42.

* PERSONNEL ACTIONS:

New Work Agreements: Janet Hartwick, Bus Driver, $104/day; Rebecca Hanssen, Educational Assistant, $15.00/hour. Resignations/Retirements: Kelsi Buckmiller, Head Volleyball Coach, Effective End of School Year – Pending Suitable Replacement; Kaley Withers, Assistant Volleyball Coach, Effective End of School Year – Pending Suitable Replacement; Tricia Smith, Head Gymnastics Coach, Effective End of School Year – Pending Suitable Replacement; Stacy Van Overbeke, Educational Assistant, Effective 12/21/2021; Eddie Burch, Technology Teacher, Effective end of School Year; Sara Davis, Kitchen Manager, Effective 12/31/2021; Jenie Ramirez de Potter, Custodian, Effective 12/2/2021. Terminations: Katharyn Robinson, Custodian, Effective 10/13/2021.

* CONTRACTS & AGREEMENTS:

Teachwell Solutions for career and development and transition services from 7/1/21-5/31/22, for $25,000. Scherling Photography for photography services for registration day student pictures for 2022-23 and 2023-24 school years. JSA Engineers and Land Surveyors for engineering/surveying services for parking lot surfacing for $4,100.

**Public Input on Regular Business**

None was given.

**Regular Business**

**Action 22-076** Motion by Hawks, second by Klinkhammer to approve the bid award for the High School re-roof project to MJ Dalsin, including Alternate #2, for $703,077.

**Action 22-077** Motion by Klinkhammer, second by Hawks to approve the Continue to Learn Plan. No modifications were made to the Continue to Learn Plan. The plan can be found on the District website.

**Action 22-078** Motion byHawks, second by Klinkhammer to approve the American Rescue Plan. Modifications were made to the American Rescue Plan. The plan can be found on the District website.

Superintendent Hoey and Business Manager Stuessi presented information about renewing the General Fund Opt Out.

Board members Kayser and Hawks volunteered to serve on Negotiations and Personnel Committees.

**Action 22-079** Motion by Hawks, second by Klinkhammerto approve the 2021-22 Budget Amendment as follows:

General Fund: Means of Finance; ESSER III Grant, $67,984, Fund Balance, $3,250; Expenditures; Social Services/Behavior Wages & Benefits, $71,234. Capital Outlay Fund: Means of Finance; ESSER III Grant, $57,773, Donation from WCMA, $20,000; Expenditures; Elementary Instruction – Furniture, $57,773, Cocurricular/Band – Trailer, $20,000.

The Board discussed a proposal to use inmates for custodial services. No action was taken.

Second Reading of Policy - EEA-R - Student Transportation with proposed changes.

**Action 22-080** Motion by Kayser, second byKlinkhammer to approve Policy - EEA-R - Student Transportation with proposed changes.

Second Reading of Policy - EEACA - Bus Driver Examination and Training

**Action 22-081** Motion by Eich, second by Klinkhammerto approve Policy - EEACA - Bus Driver Examination and Training with proposed changes.

Second Reading of Policy - EEACA-E - Drug Alcohol Testing Information

**Action 22-082** Motion by Hawks, second by Klinkhammer to eliminate Policy - EEACA-E - Drug Alcohol Testing Information.

Second Reading of Policy - EEACE - Student Conduct on Buses

**Action 22-083** Motion by Klinkhammer, second by Eich to approve Policy - EEACE - Student Conduct on Buses with no changes.

Second Reading of Policy - EEAD - Special Use of School Buses

**Action 22-084** Motion by Hawks, second by Klinkhammerto approve Policy - EEAD - Special Use of School Buses with no changes.

First Reading of Policy - EGA - Communication Services.

First Reading of Policy - EGA-R - Communication Services Regulations.

First Reading of Policy - EI - Insurance Management.

**Reports of the Superintendent**

Superintendent Hoey gave an update on the following: governor’s budget address and a proposed financial information night for staff.

**School Board**

No discussion.

**Executive Session**

**Action 22-085** Motion by Eich, second by Klinkhammer to enter into executive session for student matters per SDCL 1-25-2(2) at 6:02 p.m.

President McGillivray declared the executive session ended at 6:23 p.m.

**Action 22-086** Motion by Eich, second by Klinkhammer to accept Superintendent Hoey’s recommendation for student discipline.

**Adjourn**

**Action 22-087** Motion by Hawks, second by Eich to adjourn the meeting at 6:24 p.m.

Published once at the total approximate cost of $\_\_\_\_\_\_\_.