

West Central School District #49-7  
School Bus Driver Application

**PERSONAL INFORMATION**

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**General Information**

*How did you learn about  
this position?*

**Contact Information**

*First Name*

*Last Name*

*Middle Name*

*Other Name*

*Email*

*Have you worked here  
before?*

*Social Security Number*

*Primary Phone*

*Alternate Phone*

**Present Address**

*Street*

*City*

*State*

*Zip Code/Postal Code*

**Permanent Address**

*(If different from Present Address)*

*Street*

*City*

*State*

*Zip Code/Postal Code*

*Telephone*

**Work Authorization**

*Are you legally able to  
work in the U.S.?*

**Equal Opportunity Information**

Providing this information is strictly voluntary. You will not be subject to adverse action or treatment if you choose not to provide this information. If you choose not to provide this information, please select 'Decline to Identify.'

*Gender*

*Ethnicity*

*American Indian or  
Alaska Native*

*Asian*

*Black or African  
American*

*Native Hawaiian or  
Other Pacific Islander*

*White*

**EDUCATION**

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**Secondary/High School Information**

*School Attended*

*City/State*

*# Years*

*Activities/Honors*

*Highest Grade*

*Successfully Completed*

**Undergraduate Institution #1**

<i>Type of School</i>	<i>Name of School</i>
<i>City</i>	<i>State</i>
<i>Attended From (mm/yyyy)</i>	<i>Attended To (mm/yyyy)</i>
<i>Graduation Date (mm/yyyy)</i>	<i>Degree</i>
<i>Subject</i>	<i>GPA</i>
<i>Semester Credit Hours Earned</i>	

**Undergraduate Institution #2**

<i>Type of School</i>	<i>Name of School</i>
<i>City</i>	<i>State</i>
<i>Attended From (mm/yyyy)</i>	<i>Attended To (mm/yyyy)</i>
<i>Graduation Date (mm/yyyy)</i>	<i>Degree</i>
<i>Subject</i>	<i>GPA</i>
<i>Semester Credit Hours Earned</i>	

**Major/Course of Study**

<i>Undergraduate</i>	<i>Master's</i>
<i>Specialist's</i>	<i>Doctorate</i>
<i>Publications</i>	<i>Activities/Honors</i>

**JOB SKILLS**

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**Bookkeeping**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Full Charge</i>
<i>Assistant</i>	<i>Accounts Payable / Receivable</i>
<i>10-Key</i>	<i>Payroll</i>

**Computer Skills**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Keyboarding Words Per Minute</i>
<i>Word Processing</i>	<i>Spreadsheets</i>
<i>Database</i>	<i>Web / Internet Browser</i>
<i>E-mail</i>	<i>Graphics</i>
<i>Microsoft Windows</i>	<i>Apple Macintosh</i>

## **Audio/Video Skills**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>File Projector</i>
<i>Slide Projector</i>	<i>Video Projector</i>
<i>Tape Recorder</i>	<i>Video Camera</i>
<i>Digital Camera</i>	

## **Custodial/Maintenance**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Cleaning / Sanitizing</i>
<i>Cleaning Hardwood Floors</i>	<i>Carpet Maintenance</i>
<i>Using Power Equipment</i>	<i>Floor Stripping / Waxing</i>
<i>Cleaning Agent Use</i>	<i>Refinishing Gym Floors</i>
<i>Boiler Operator</i>	

## **Food Service**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Food Handlers Permit Held</i>
<i>Food Cooking / Prep</i>	<i>Cashiering</i>
<i>Inventory / Ordering Supplies</i>	<i>Dishwasher</i>

## **Nurse**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Current State License #</i>
<i>RN</i>	<i>CNA</i>
<i>NP</i>	<i>Adult CPR Certified</i>
<i>Child CPR Certified</i>	<i>Infant CPR Certified</i>
<i>First Aid Certified</i>	

## **Security**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Law Enforcement Training</i>
<i>Handgun Qualified</i>	

## **Para-professional**

Please complete these questions if they are related to the position for which you are applying.

<i>Years of Experience</i>	<i>Preschool</i>
<i>Primary</i>	<i>Secondary</i>
<i>Signing / Hearing Interpreter</i>	<i>Office Machines</i>

## **Driver**

Please complete these questions if they are related to the position for which you are applying.

*Years of Experience*

*Drivers License Held*

*Drivers License  
Expiration Date*

*Current CDL Held*

*CDL Expiration Date*

*First Aid Certified*

*Have been involved in a  
traffic accident in the  
past 5 years*

*Have been cited (other  
than a parking ticket) in  
the past 5 years*

*Have you ever had  
license revoked or  
suspended*

*Have been convicted of  
DUI or DWI*

*Have been convicted of  
vehicular homicide*

*Have been convicted of  
Hit and Run*

*If you answered yes,  
please explain.*

## **EMPLOYMENT HISTORY**

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### **Present Position**

If you are currently unemployed, please type "NA" in all required fields.

*Present Title*

*Salary*

*Name of Employer*

*Employer's Address*

*Employer's City*

*Employer's State*

*Employer's Zip Code/  
Postal Code*

*Start Date*

*May we Contact this  
Employer*

### **Work Experience #1**

*Employer*

*Employed from (mm/  
yyyy)*

*Employed to (mm/yyyy)*

*Title*

*Reason For Leaving*

*Address*

*Supervisor Name*

*Phone Number*

### **Work Experience #2**

*Employer*

*Employed from (mm/  
yyyy)*

*Employed to (mm/yyyy)*

*Title*

*Reason For Leaving*

*Address*

*Supervisor Name*

*Phone Number*

**Work Experience #3**

<i>Employer</i>	<i>Employed from (mm/</i>
	<i>yyyy)</i>
<i>Employed to (mm/yyyy)</i>	<i>Title</i>
<i>Reason For Leaving</i>	
<i>Address</i>	
<i>Supervisor Name</i>	<i>Phone Number</i>

**REFERENCES**

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<i>Title</i>	<i>Relationship</i>
<i>Address</i>	<i>City</i>
<i>State</i>	<i>Zip</i>
<i>Email</i>	<i>Phone</i>
<i>From</i>	<i>To</i>

**BACKGROUND INFORMATION**

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**Background**

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

*Have you ever been convicted of a violation of law other than a minor traffic violation?*

*If yes, please explain*

*Have you ever had a professional certificate revoked or suspended?*

*If yes, please explain*

*Have you been convicted of any offense for physical or sexual abuse of a child?*

*If yes, please explain*

*Have you ever had a charge of child abuse against you substantiated?*

*If yes, please explain*

*Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from the employment of another school district?*

*If yes, please give the name of the district, the date and the reason for the resignation or termination*